



**SIM GE S\$2,000 SPECIAL GRANT APPLICATION FORM**

Application for admission to:

**Bachelor of Science (Honours) Business Management (Top-up)**

July 2019 Intake

Part-time

Application Closing Date for July 2019 Intake: **09 June 2019**

Affix ONE recent coloured passport-sized photo with white background

(Indicate your name and NRIC on reverse side of photo)

**PLEASE READ THESE INSTRUCTIONS CAREFULLY.**

- This form is to be completed and returned with supporting documents either by mail or by hand on or before the closing date specified.  
**By Mail/ By Hand:** Please attention your application to SAFRA Education Scheme, SAFRA Mount Faber, Membership Benefits Department (Attn: The Executive), 2 Telok Blangah Way, Singapore 098803
- Do not leave any item blank. If it is not applicable to you, please indicate N.A.
- For those items accompanied by an \*, please circle the appropriate item.
- When submitting your application form, please indicate 'SIM GLOBAL EDUCATION SPECIAL GRANT – UoB (UG)' on the top left hand corner of the envelope.
- False particulars or wilful suppression of material facts will render you liable to disqualification, or, if awarded, to revocation of special grant and/or appropriate legal proceedings.
- SIM Global Education does not enter into correspondence with regard to the reasons for non-selection of candidates.
- In addition to the submission of this application form to SAFRA, applicants should concurrently apply to SIM Global Education for programme admission by 09 June 2019.
- Eligibility of special grants:  
- The award of grants is conditional upon and subject to the candidates being duly accepted by University of Birmingham based on programme entry requirements set by University of Birmingham / SIM Global Education for admission. The grants are applicable for direct entry only. Candidates will also be assessed based on the length of their SAFRA membership, participation in SAFRA events/activity clubs, etc.

1. PERSONAL PARTICULARS		
Full Name (In block letters, underline surname and alias if any):  Mr/Miss/Mrs/Mdm *		SAFRA Membership No:
Nationality:	Race/Ethnic Group	Passport Number/NRIC*: (Copy of passport/NRIC must be attached)
Marital Status: Single / Married/ Divorced / Widowed *		
Date of Birth (dd/mm/yyyy):	Age:	Country of Issue:
Home Address:		Place of Birth:
		Country:
Home Tel (Local):	Mobile No:	
Office Tel:	E-mail address:	

## 2. NATIONAL SERVICE

Please indicate your liability and complete one of the following sections: (1), (2) or (3), and (4)

Liability FULL-TIME/EXEMPTED/YET-TO-SERVE/NOT-APPLICABLE\*

(1) Full Time	Enlistment Date	Operation Ready Date
	Vocation	Highest Rank Attained
	Unit Attached To	
(2) Exempted	Reasons for Exemption	Date Registered
(3) Yet-To-Serve	Date Registered	Enlistment Date (if known)
(4) Participation in SAFRA organised activities / club activities (where relevant): (Please state event, date or name of club, position held and duration, and attach relevant supporting documents)		

## 3. EDUCATIONAL QUALIFICATIONS

Please provide all details of education (i.e. SIM, Local Polytechnic, Junior College, Secondary School or High School) that you have completed or are currently pursuing. **Certified true copies** (in original language with English translation, if applicable) of all certificates, transcripts or reports showing grades awarded **must be attached**.

Institution attended [Name of School, Faculty and Location]	Qualification & Year Obtained	Duration (dd/mm/yy to dd/mm/yy)

## 4. OTHER QUALIFICATIONS/ SPECIAL COURSES


**5. SCHOLARSHIP/ PRIZES/ AWARDS**

Please provide documentary evidence of all awards

Year	Type of Award (For scholarships, please indicate the type, duration, value & bond if any)

**6. CO-CURRICULAR ACTIVITIES (CCA) Eg. Sports, Arts, Student Clubs, etc**

Please submit copies of documentary evidence

Year(s) of Involvement	Type of Activities	Level of Participation and Position Held

**7. DISCUSS BRIEFLY WHAT YOU LEARNT AND WHAT CONTRIBUTIONS YOU MADE IN THESE CCA.**


**8. PRESENT EMPLOYMENT DETAILS**

Name/ Address of Employer	Position Held	From (mm/yy)	To (mm/yy)	Nature of Job/Duties

**9. EMPLOYMENT HISTORY (if applicable, including part-time and vacation jobs)**

Years of Working Experience : (            ) years

Name/ Address of Employer	Position Held/ Full-time Or Part-time	From (mm/yy)	To (mm/yy)	Nature of Job/Duties

**10. STATEMENT OF PURPOSE (Please note that this section is an important part of your application)**

In a separate attachment, write no more than 800 words about your motivations for applying to the programme and how the special grant will help you achieve your future career aspirations.

**11. ANSWER THE FOLLOWING QUESTIONS BY DELETING “YES” OR “NO” IN THE BOXES PROVIDED. IF “YES” GIVE DETAILS IN THE RIGHT HAND MARGIN.**

1. Have you ever been charged with any offence or convicted by any Court or detained by the authorities under the provisions of any law in any country? ( <b>Important:</b> Please note you must give full details of any charges made against you even if you were eventually acquitted by the Court).	Yes/No	
2. Has any bankruptcy action ever been taken against you?	Yes/No	
3. Has any Court judgement or order ever been made against you ordering you to pay a debt to someone?	Yes/No	
4. Have you signed a promissory note or an acknowledgement of indebtedness for which the amount pledged has not already been fully repaid?	Yes/No	
5. Have you ever been employed in any capacity with SIM, its predecessors or its subsidiaries? Give designation, period of employment and reason for leaving.	Yes/No	
6. Have you applied on any previous occasions for sponsorships or employment in any capacity with SIM? Give date and position applied for.	Yes/No	
7. Have you any relative in SIM? If yes, please give designation, name and relationship.	Yes/No	
8. Have you suffered from any mental illness or any physical illness or disability for which you have received medical treatment? (e.g. diabetes, tuberculosis, epilepsy, etc)	Yes/No	

**12. DECLARATION**

I declare that the information given by me in this application form is true to the best of my knowledge and I have not withheld any relevant particulars. I have disclosed all the information required to be given in this application. I accept that if any of the information given by me in this application form is in any way false, or incorrect, SIM Global Education shall have the right to revoke the special grant, if awarded, and take appropriate legal action without notice and without assigning any reason.

I also permit SAFRA to provide information about me to SIM Global Education and likewise for SIM Global Education to facilitate the processing of my application form.

Name & Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

## **Application Checklist**

**Please submit the following documents for your application to SAFRA.**

**Note: The application will not be considered/ voided if there are any missing documents.**

- A. Completed Application Form (with a coloured passport-sized photo taken within the last one year)
- B. Certified true copies (in original language with English translation, if applicable) of all certificates, transcripts and reports as declared in Section 3: 
  - SIM or Local Polytechnic Diploma
  - GCE 'O' level
- C. Documentary evidence of all co-curricular activities/ scholarships/ awards
- D. Statement of purpose of not more than 800 words about your interest in the programme and the special grant
- E. Photocopy of passport/ NRIC and SAFRA membership card
- F. Photocopy of original pay slips and printed statement of CPF contribution (if any)